



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**  
● MINNESOTA ● EST. 1855 ●

**SOIL AND WATER CONSERVATION DISTRICT**

215 1<sup>st</sup> Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

## **Minutes from the October 9, 2025 Regular Board Meeting**

The meeting was held in person at Charlotte Tavern located at 22056 US 71, Long Prairie, MN 56347.

Chairperson Wendel called the Thursday, October 9, 2025 meeting to order at 8:40 a.m.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Wayne Wendel, Dale Katterhagen, Barb James, Tom Williamson and Larry Bebus.

Others present in person were: Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Jessica Moore, Conservation Technician and Bob Byers, Todd County Commissioner.

Wendel asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Williamson to accept the revised agenda for the regular October 9, 2025 meeting.

3.3 Remove: Ahrens from cost share contract and cost share funding

3.5 Add on: 7-2-6 Encumbering P26-0058 2026 Soil Health Practices Cost Share - \$29,320.80

5.16 Add on: Rick Baum, Jr – Payment request - C24-0198 Mississippi Brainerd - \$1,302.54

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve the minutes as distributed from the September 11, 2025 regular board meeting. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel asked the board to review the September 2025 Treasurer's Report. Program Coordinator summarized disbursement and revenues. Katterhagen made a motion, seconded by Williamson to accept September's 2025 Treasurer's Report with receipts totaling \$21,075.70 and disbursements totaling \$83,478.42. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel called for conflict of interest. Bebus reported conflict of interest with item 3.3 and Williamson reported a conflict of interest with item 5.5.

The board shared in celebrating the 30<sup>th</sup> Anniversary of Enviro Fest and for having a successful Soil Health and Grazing event at Herefords on Latimer. Bebus recognized and thanked Dale and Marie Katterhagen for hosting the Enviro Fest for the last 30 years. Katterhagen acknowledged the event would not happen without the Soil and Water office.

### **Reports:**



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**Commissioner's Report:** Commissioner Byers reported the Directors for Economic Development and Corrections department have resigned. Todd County's Human Resources Coordinator accepted the Payroll position. The County have been involved with the Cannabis meetings and reviewing land use fee schedule.

**Director Report:** No report.

**Staff Visual Report:** Christiansen presented his visual report. Christiansen's visual report highlighted the SWCD tree planter, projects from the last year, wetland violations, drain tile projects and recently Christiansen passed his professional wetland certification.

**Manager Report Staff Accomplishments:** Anton reported the last month has been busy with outreach events. Anton walked through a brief report of each staff persons accomplishments over the past month.

**SWCD Manager Report:** Anton shared a PowerPoint for activates happening within each Supervisor District. District Manager can provide a copy of the report upon request.

**NRCS Report:** No report.

**FSA Report:** No report.

**1W1P- Sauk River Report:** Next policy meeting will be November 20, 2025.

**1W1P Red Eye Report:** Next policy meeting will be October 20, 2025.

**1W1P Long Prairie Report:** Next policy meeting will be November 20, 2025.

**1W1P Crow Wing Report:** Next policy meeting will be October 29, 2025.

**1W1P Mississippi Brainerd Report:** Next policy meeting will be October 27, 2025.

**BWSR Report:** No report.

#### **Decisions needed for encumbering cost share funds:**

Pratt reviewed the Goodwin project request. Pratt informed the board that there will be changes to the plan. Anton informed the board she may be contacting the Chair before November's board meeting for cost share approval. No action was taken on encumbering request.

James made a motion, seconded by Williamson to approve encumbering FY23 LCCMR Forestry cost share funds for Jon and Sonja Nelson, C#20251009-3.2 in the amount of \$1,200 for a forest stewardship plan. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve encumbering C22-4860 Sauk River WBIF cost share funds for Nathan and Jessica Waldvogel, C#20251009-3.3 in the amount of \$47,049.90 for a lined





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waterway project pending Sauk River WBIF technical committee approval. Affirmative: Wendel, Katterhagen, James and Williamson. Abstained: Bebus. Motion Carried.

Bebus made a motion, seconded by James to approve encumbering C23-3483 Long Prairie WBIF cost share funds for Chris Westerberg, C#20251009-3.4 in the amount of \$37,034.82 for a water and sediment control basin project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve encumbering P26-0058 2026 Soil Health Practices cost share funds (RCPP) for Contract #7-1-6 in the amount of \$29,320.80 for a cover project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

#### **Decisions needed for cost share contract amendments:**

Bebus made a motion, seconded by Williamson to approve amendment request for additional C24-0198 Mississippi Brainerd WBIF cost share funds for Greg Hulinsky, C#20250814-3.13 in the amount of \$211.87 for a new total cost share funds in the amount of \$1,340.06 for a cover crop project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

#### **Decision needed for payment of cost share funds:**

Katterhagen made a motion, seconded by Williamson to approve payment of C24-0198 Mississippi Brainerd WBIF cost share funds for Greg Hulinsky, C#20250814-3.13 in the amount of \$1,340.06 for a cover crop project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve payment of C25-0310 Crow Wing WBIF cost share funds for Daven Hansen, C#0612205-3.2 in the amount of \$868.50 for a forest stewardship plan. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by Bebus to approve payment of C24-0198 Mississippi Brainerd WBIF cost share funds for Lawrence Mettler, C#20250410-3.3 in the amount of \$588.69 for a forest stewardship plan. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve payment of FY25 Sauk River CRP Incentive cost share funds for Carl Smith in the amount of \$3,400 for filter strip and duck nesting project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve payment of FY25 Sauk River CRP Incentive cost share funds for Tom Williamson in the amount of \$15,000 for a wetland restoration project. Affirmative: Wendel, Katterhagen, James and Bebus. Abstained: Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve payment of FY25 Sauk River CRP Incentive cost share funds for Greg Cipala in the amount of \$4,959 for a wetland restoration project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.





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Katterhagen made a motion, seconded by Bebus to approve payment of FY25 Sauk River CRP Incentive cost share funds for Alex Krebsbach in the amount of \$297 for a field windbreak project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve payment of FY25 Sauk River CRP Incentive cost share funds for Robert Winter in the amount of \$972 for a pollinator planting project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Bebus made a motion, seconded by Williamson to approve payment of P25-0471 Long Prairie CRP Incentive in the amount of \$1,914.14 and C25-0196 Long Prairie WBIF cost share funds in the amount of \$5,505.86 for a total of \$7,420 cost share funds for Mark Zastrow for a pollinator planting. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Katterhagen to approve payment of C24-0198 Mississippi Brainerd WBIF cost share funds for Jason and Heather Zander, C#2025.07.10-3.2 in the amount of \$17,329 for phase 1 of a shoreline project pending certification from the engineer. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Bebus made a motion, seconded by James to approve payment of C24-0088 Sauk River WBIF cost share funds for Jeff and Carol Mayer, C#2025.09.11-3.6 in the amount of \$3,718.86 for a lined waterway project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Commissioner Byers left the meeting 10:00 a.m.

James made a motion, seconded by Katterhagen to approve payment of C25-0196 Big Swan Phosphorus Reduction Grant for Big Swan Lake Improvement Association in the amount of \$233,334 for Alum Treatment. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve payment of C22-7830 Red Eye WBIF cost share funds for Jeremy Arvidson in the amount of \$148.33 for the final payment for pit closure project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve payment of C24-0088 Sauk River WBIF cost share funds in the amount of \$5,625, FY24-0299 2024 Conservation Contracts in the amount of \$1,653.38 and Feedlot Performance funds in the amount of \$6,025.82 for James Julig, C#20250814-3.5 for a total of \$13,304.20 in cost share funds for an access control and exclusion fencing project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve payment of C24-0198 Mississippi Brainerd WBIF cost share funds for Adam and Maria Abrahamson, C#20250313-3.1 in the amount of \$1,109.25 for a forest stewardship plan. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve payment of C24-0198 Mississippi Brainerd WBIF cost share funds for Rick Baum, Jr, C#20250814-3.14 in the amount of \$1,302.54 for a cover crop project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.





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### **Decisions needed for operations:**

James made a motion, seconded by Williamson to accept the 2025 Enviro Fest donations in the amount of \$3,400 ending 9/30/2025. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

### **Discussion Items:**

Board consensus to host Enviro Fest in 2026. Board consensus the SWCD staff can decide on a date for Enviro Fest. Anton recommended sending out one question survey to the schools about the dates for Enviro Fest.

The board reviewed 2025 SWCD Resolution packet. The board would like the office to submit their votes on their behalf to MASWCD.

The board would like to have a potluck for the November's work session meeting. No work session discussion points were discussed.

Anton informed the board that there may be accounting changes that have been requested by the Todd County Auditors office regarding SWCD EIN and reporting to the Federal and State systems. Anton will provide more information and discussion about this topic at November's work session.

Anton shared Long Prairie Chamber of Commerce response about not being a member of the Long Prairie Chamber.

### **Informational:**

The following information was provided for information purposes:

2<sup>nd</sup> Friday of the month – Radio Show.

October 21, 22, 23, 2025 – BWSR Academy for staff.

December 1-3, 2025- MASWCD Annual Convention – Registration Opens is open.

Joe Asfeld cover crop project was approved by Wendel on 9/24/25 in the amount of \$4,760.04.

Neil Zimmer cover crop project was approved by Wendel on 9/30/2025 in the amount of \$1,415.85.

Jacob Colby cover crop project was approved by Wendel on 9/30/2025 in the amount of \$3,305.55.

Berscheit cover crops project was approved by Wendel on 10/7/2025 in the amount of \$15,606.56.

Crow Wing MOA update will be discussed at future meeting about the White Nation Tribe being a member of the collaboration under the MOA agreement.



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Supervisors provided sizes for vests.


Drone footage of Enviro Fest will be presented at a different meeting due to time. Anton will share the footage with the Lions and other organizations that donated toward Enviro Fest.

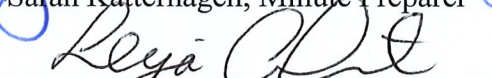
Awards luncheon program will follow the board meeting.

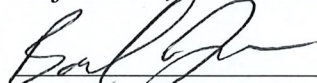
The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, November 13, 2025 at 8:30 a.m. The meeting will take place at 25537 County Road 62, Browerville, MN 56438 (formerly known as the Horseshoe Ballroom). This meeting will also be a work session meeting.

Chairperson Wendel adjourned the meeting at 11:10 a.m.

The Awards Luncheon program followed the board meeting and ended at 1:30 p.m.

  
Sarah Katterhagen, Minute Preparer

  
Deja Anton, SWCD District Manager

  
Barb James, Secretary

11-13-25  
Date

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